

## **FRESHFORD PARISH COUNCIL**

### **NOTICE OF MEETING (Local Government Act 1972)**

**YOU ARE HEREBY INVITED TO THE ORDINARY PARISH COUNCIL MEETING  
IN FRESHFORD VILLAGE HALL ON  
MONDAY 8<sup>TH</sup> APRIL 2019 AT 7.00PM**

### **AGENDA**

1. Welcome and Apologies for Absence
2. Declarations of Interest and Requests for Dispensations
3. Minutes of Parish Council Meeting held on the 11<sup>th</sup> March 2019
4. Open Forum
5. Planning Applications:
  - a) 19/01107/TCA Fairlawn High Street, Freshford. Tree Works Notification in Con Area.
  - b) 19/01036/TCA Sharpstone House Sharpstone Lane, Freshford. Tree Works Notification in Con Area.
6. Decision Notifications:
  - a) 18/02730/FUL (Planning Appeal) Homewood Park Hotel Homewood Hinton Charterhouse, erection of a temporary marquee for 5 months each year for the next 3 years.
  - b) 19/00705/FUL Chapel House Pipehouse, Freshford. Extensions to studio and addition of outbuildings following removal of existing shed. Pending Consideration.
  - c) 19/00810/FUL Pond House Rosemary Lane, Freshford. Extension and alterations to Pond House (Revised Application). Pending Consideration
7. Outstanding from previous meeting:
  - a) Update on the SSE work on 2 Staples Hill & 20 Pipehouse Lane
  - b) Review and approve the revised Cemetery fees
8. Highways and Transport
  - a) With reference to Dark Lane, to reach an understanding to enable PC support for the community initiative.

## 9. Elections

- a) Managing the Election Process.
- b) Succession Planning.

## 10. Finance

- a) March Payments.
- b) Bank Reconciliation.
- c) Review and Approval of 2019/20 Budget.
- d) Agree how the Community Infrastructure Levy (CIL) money will be allocated to support the development of the local area.
- e) Year End Audit.

## 11. Items for Review

| Month | Topic                                    | Comment                                                                      | Action             |
|-------|------------------------------------------|------------------------------------------------------------------------------|--------------------|
| Nov   | Review of Assets Register and Valuations | Is the register complete?<br>Ensure that valuations are up to date.          | Complete           |
| Dec   | Review of Insurance Policies             | Are the existing insurance policies in place acceptable and value for money? | Complete           |
| Jan   | Review of Risk Assessment Review         | Review the Risk Register.                                                    | Complete           |
| Feb   | Review Register of Members' interests    | Process. Clerk to co-ordinate.                                               | Complete           |
| Mar   | Financial and Procedural Standing Orders | Do the existing standing orders require amendment?                           | Clerk, Nick, Chair |

## 12. External and Other Meeting

## 13. Exchange of Information

- a) Discuss and agree the APM Agenda, refreshments and snacks

**Date of next meeting: 13<sup>th</sup> May 2019 .**